

## **Prescription Safety Glasses**

**Purchase Pre-Authorization Form** 

When employees are required to wear safety glasses AND have vision correction needs, the employer is responsible for providing one of the following:

- Option 1: Appropriate ANSI Z87.1 approved safety glasses that can be work over prescription lenses,
  OR
- Option 2: Appropriate ANSI Z87.1 approved safety glasses with suitable corrected lenses

To obtain prescription safety glasses:

- 1. After verifying with your PI/Supervisor the need to purchase prescription safety eyewear, complete this pre-authorization form.
  - Contact EH&S at 650-723-0448 for questions regarding safety glasses requirements.
- 2. Ensure you have a current prescription for corrective lenses (no older than two years).
- 3. Bring your current prescription and this signed Prestige Lens Lab Pre-Authorization Form to the next Prestige Lens Lab Event.
  - Event dates are advertised at ppe.stanford.edu

(School/Department/Lab Name) authorizes Prestige Lens Lab to charge the Purchase Order below up to \$ for the purchase of ANSI Z87.1-approved prescription safety glasses by the requester below.*				
Requester Name (First and Last):				
SUNet ID:	Email Address:			
Telephone Number:				
I approve the purchase of prescription safety eyewear for the above employee for work purposes.				
PI/ Supervisor Signature:				
PI/ Supervisor's Name (First and Last):				
Date:				
The above requester is authorized to purchase prescription safety glasses through the Purchase Order Number below.				
Authorized Financial Signature:				
Authorized Name				
(First and Last):	Email Address:			
Purchase Order Number:				

<sup>\*</sup>Additional cost: Any cost incurred beyond the allotted coverage level indicated above is the responsibility of the requester and is to be paid to Prestige Lens Lab at the time of purchase.